

The full 101 Amazing Apprenticeship Activities for Schools resource can be accessed for free on our website: www.amazingapprenticeships.com/resources/101-amazing-apprenticeship-activities

ACTIVITY OVERVIEW

There are a lot of similarities between the personal statement and an apprenticeship application, although apprenticeship applications are usually more involved. Reflect on your personal statement that you have prepared for UCAS and consider which parts would be appropriate to adapt and use for apprenticeship applications.

PERSONAL STATEMENT

Print off a copy of your personal statement so that you have it in front of you. Re-read it, but this time think about the points that would be most relevant to include in a job application for an employer.

Use a selection of different coloured pens or pencils, and start to identify the elements that would be appropriate to use.

CHECKLIST

Use this checklist to help you. When you are ready, in pairs, talk through why you have selected the points that you have and explain why you think they would be useful to include in an apprenticeship application.

- Is there a catchy opening sentence that encourages the reader to read on?
Would this be suitable to include in a job application?
- Have you used words and phrases that demonstrate your enthusiasm for a particular subject or topic?
Would this be suitable to include in a job application?
- Have you included relevant experience, placements or volunteering?
Would this be suitable to include in a job application?
- Have you included activities or hobbies that demonstrate your interest in that sector or industry?
Would this be suitable to include in a job application?
- Have you included any training or achievements that demonstrate your skills?
Would this be suitable to include in a job application?
- Have you demonstrated that you are a great candidate and have the qualities that a future employer will be looking for?
Would this be suitable to include in a job application?
- Have you checked your spelling, grammar and punctuation?